## **Information for Viewing Aircraft Records**

The attached FAA aircraft record is current at the time of reproduction, however, subsequent changes may occur immediately after reproductions. You may find the following information helpful when viewing aircraft records:

The **Airworthiness** file contains airworthiness information, such as 337 Forms (major repair and alteration forms), airworthiness applications, airworthiness certificates, etc.

The **Registration** file contains registration and recordation information, such as bills of sale, aircraft registration applications, security agreements, releases, etc.

The **Suspense** file (if it appears) contains documents that have been examined, but were returned for correction or are being held for additional documentation, along with a copy of the examiner's letter outlining what is required for acceptance.

## **Helpful Hints:**

- When a file is opened, the documents will be displayed in the order of their acceptance or recording date, with the most recent date appearing first.
- Both the front and back side of each page of a document have been converted to an image, therefore, both sides will be reproduced, even if one side appears to be blank.
- Registration documents that were previously maintained on microfiche are numbered in the upper right hand corner to identify the front, back, and consecutive pages of a document. Numbering began with the oldest document in file. The back side was numbered and filmed first. The back, front and consecutive pages of a single document or recording unit will have the same basic number followed by a number indicating the sequence. Example: 1, 1-1, 1-2, 1-3. The next document would begin with a 2, then 2-1, 2-2, 2-3, etc. Documents that were not converted to a microfiche record but were added directly to the electronic record based system have not been numbered in this manner.
- Pages with flaps are filmed twice (once with the flap up and again with the flap down), so not to obstruct any data. Documents exceeding 17 inches in length are segmented with two to three printed lines to overlap.
- Embossed notary and corporate seals are enhanced with a rubber stamp that points to the seal.
- The "See Recorded Conveyance Number \_\_\_\_\_Fiche\_\_\_Page\_\_\_\_" or "See Recorded Conveyance Number \_\_\_\_\_Doc ID\_\_\_\_\_Page # \_\_\_\_" stamp is used to refer to another document in the file which is affected by the document bearing this stamp. The "See Recorded Conveyance Number" stamp is intended only as an aid to point to other documents that should be examined in conjunction with the stamped document.

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